

**PI GAMMA MU INTERNATIONAL HONOR SOCIETY IN
SOCIAL SCIENCES – UNIVERSITY OF THE PHILIPPINES
(PHILIPPINE ALPHA CHAPTER)**

The Pi Gamma Mu Thesis and Dissertation Grant (PGM-TDG)

The Pi Gamma Mu International Honor Society in Social Sciences – University of the Philippines (Philippine Alpha Chapter) Thesis and Dissertation Grant (PGM-TDG) offers financial support for eligible students who are completing their undergraduate or graduate thesis/dissertation. The PGM-TDG will be awarded on a competitive-basis, upon screening of PGM-TDG applications from qualified undergraduate and graduate student applicants. The PGM-TDG will be awarded to a maximum of one undergraduate student applicant (PhP 10,000), one MA candidate applicant (PhP 30,000), and one PhD candidate applicant (PhP 50,000) each year.

A. Eligibility of Applicants

To be eligible for the grant, an undergraduate or graduate student applicant should:

1. Preferably be an active member of the Pi Gamma Mu International Honor Society in Social Sciences – University of the Philippines (Philippine Alpha Chapter);
2. Be completing her/his thesis/dissertation as a requirement for an undergraduate or graduate social science degree program in the University of the Philippines;
3. Have defended her/his thesis/dissertation proposal, as certified by the Unit Head/Dean. In cases when undergraduate thesis proposal defense is not a unit requirement, the Unit Head/Dean has (a) to certify that the thesis proposal passes the Unit's standard for undergraduate thesis proposal and (b) to endorse the thesis proposal for implementation.

B. Application Requirements

Undergraduate and graduate student applicants should submit the following documents:

1. Accomplished PGM-TDG application form (PGM-TDG Form A);
2. Endorsement from the Thesis/Dissertation Adviser (PGM-TDG Form B);
3. Endorsement from the Unit Head/Dean that the thesis/dissertation proposal has passed the thesis/dissertation proposal defense and has been approved for implementation. In cases when an undergraduate thesis proposal defense is not a unit requirement, the

Unit Head/Dean (a) has to certify that the thesis proposal passes the Unit's standard for undergraduate thesis proposal and (b) has to endorse the thesis proposal for implementation; and

4. A bound and digital copy of the approved thesis/dissertation proposal which, at the minimum, should contain the following sections: (a) Statement of the problem, (b) Literature review and study framework, (c) Research method/s and procedure, (d) References.

All application documents must be addressed and submitted to the Pi Gamma Mu Office:

Application for the Pi Gamma Mu Thesis and Dissertation Grant (PGM-TDG)
Pi Gamma Mu International Honor Society (Philippine Alpha Chapter)
Room 11-A Alumni Center (Fonacier Hall), Magsaysay Avenue,
University of the Philippines Diliman
Diliman, Quezon City

Complete requirements must be received by the Pi Gamma Mu Office on or before the scheduled deadline to qualify for review (refer to the section on General Schedule of the PGM-TDG Cycle). Submitted documents will not be returned to the applicant.

For inquiries and/or concern, you may e-mail Pi Gamma Mu at pgm.philalpha.sec@gmail.com.

C. General Schedule of the PGM-TDG Cycle

Activity	Period
Call for application	January-March of the current year
Deadline of submission of applications	31 March of the current year
PGM-TDG Review Committee evaluation, Approval of the PGM Board of Directors, and Issuance of notification	April – May of the current year
Grant period	1 June of the current year - 31 May of the following year

D. Review Process

1. The Pi Gamma Mu Office will check if all the required documents have been submitted. Complete submissions will be forwarded to the Chair of the PGM-TDG Review Committee.
2. The PGM-TDG Review Committee Chair will identify potential panel members to help her/him evaluate the submitted thesis/dissertation proposals.
3. The PGM-TDG Review Committee Chair and panel members will review all complete PGM-TDG grant applications.
4. The PGM-TDG Review Committee Chair will submit a committee report to the Pi Gamma Mu Board of Directors containing the PGM-TDG Review Committee's list of endorsed PGM-TDG grant applications for the year (a maximum of one each for undergraduate thesis, MA thesis, and PhD dissertation grant).
5. The Pi Gamma Mu Board of Directors will approve the endorsed PGM-TDG grant applications for the year.
6. The Pi Gamma Mu Office will inform all applicants about the result of their PGM-TDG application.

E. Terms and Conditions of the PGM-TDG

1. The PGM-TDG will be disbursed as follows:
 - a. The initial fifty percent (50%) of the approved grant shall be released upon the Grantee's acceptance of PGM-TDG Terms and Conditions
 - b. The remaining fifty percent (50%) of the approved grant shall be released upon submission of (1) a bound copy and (2) a digital copy of the final thesis/dissertation manuscript to Pi Gamma Mu.
2. The grant is for a one-year period and Grantees are expected to complete their thesis/dissertation within one year upon receiving the PGM-TDG. Grantees are required to submit a hard and digital copy of the final thesis/dissertation manuscript to Pi Gamma Mu within one (1) month after the end of the grant period.
3. A Grantee may be given a maximum of one-year extension (maximum of 12 months) only in exceptional cases. The Grantee is required to submit a hard and digital copy of the final thesis/dissertation manuscript to Pi Gamma Mu within one (1) month after the end of the extension period. To request for an extension, the Grantee must:
 - a. Submit a letter of request for an extension: The letter must state the reason for extension, specify the progress made, present the updated work calendar, and the expected month of completion within the requested extension period.
 - b. Endorsement from the Thesis/Dissertation Adviser and the Unit Head/Dean.

4. Grantees who fail to submit a hard and digital copy of the final thesis/dissertation manuscript to Pi Gamma Mu at the end of the one-year grant period or at the end of the approved extension period are required to return the initial 50% of the approved grant within three (3) months after the end of the grant or extension period.
5. Pi Gamma Mu should be given due acknowledgement in the final copy of the thesis/dissertation:

The author acknowledges the Pi Gamma Mu International Honor Society in Social Sciences – University of the Philippines (Philippine Alpha Chapter) for funding support through the Pi Gamma Mu Thesis and Dissertation Grant.

Name of Grantee:

Thesis/dissertation Title:

Submission Date:

6. The Grantee may be requested to present her/his thesis/dissertation at a Pi Gamma Mu conference or forum.
7. Pi Gamma Mu reserves the right to terminate the grant at anytime for any violation of the norms of social science research.
8. Pi Gamma Mu is not liable legally, financially or otherwise for any untoward/unfavorable circumstances that the Grantee may experience during the implementation of the work plan and enjoyment of the grant.